



FRIENDS AT BECKSTONE



PTA Meeting Monday 7th November 2016

Item	Minutes
1. Present	Helen Finlay (Chair) David Warbrick (Minutes) Linzi MacDonald (Treasurer) Jude Yoxall Anna Bagley Maddie Mitchell Danielle Millar
2. Apologies	Bernie Cunningham Michelle Pike Hannah Bragg Kathryn Walker
3. Minutes of Last Meeting	<ul style="list-style-type: none"> • Agreed as true record subject to the addition of Andrew & Jill Jenkinson and Hannah Bragg to the 'present' list (they were mentioned in the text however). • The only matter arising was the fact that Mr McAllister has agreed to 'match fund' the Christmas Fair through the Barclays scheme and he has taken a day off work
4. Welcome new members	No new members in attendance
5. Treasurers Report	<ul style="list-style-type: none"> • No report. • Philippa Vaughan to liaise with Linzi and with Helen Little to oversee a smooth transition to new Treasurer • Bank statements were opened. Currently there is £4,985.29 in the Cash Account and £1,265.71 in the Gold Account. There are however a number of large items to be deducted from the balance including Summer Bus trip and Lego. • The Halloween day was a success for the children but resulted in a ~£70 loss
6. Christmas Raffle & Letter Home	<p>It was agreed that the raffle Tickets would be sent home on Monday 21st November with a covering letter requesting the following:</p> <ul style="list-style-type: none"> • Filled jars • Donations of books/toys/hamper items or raffle and tombola prizes • Donations of cakes on the day.
7. Christmas Fair	<p>See Christmas Fair listing 2016 (overleaf) PTA volunteers to date; Linzi, Maddie, Danielle (if can secure time off) & Hannah Please could any other PTA members let the school know if they can support on the day.</p>
8. Other Fundraising e.g. Fashion Show?	Following recommendations from initially Alison Needham and now Elaine Chambers it was agreed that Jude would contact www.coloursfashionshow.com (0161 303 0463) to try to arrange a school fashion show resourced by leading shops and a ticketed event.
9. Expenditure	<ul style="list-style-type: none"> • Santa presents • Christmas Fair items
10. Any Other Business	None. Jessica & Thomas Mitchell were also in attendance and sat beautifully!
11. Date of Next Meeting	Monday 6 th March 2017 5pm



CHRISTMAS FAIR 2016



Stall	Volunteers	Venue	Cost	Cost/Notes
Refreshments inc. Tea/Coffee/Soft drinks Crisps & Biscuits		Dining hall	T&C + biscuit - 50p Crisps - 15p Soft drinks - 20p	
Tattoo Parlour		Dining hall	50p £1 a Celtic band	Check stock & supplement
Scott's Cakes - Lottery		Dining hall		Helen to check with Scott
Crafty Stall	Donna Jackie	Dining hall		Check this is going ahead
Cake Stall		Dining hall		
Guess the Troll's Birthday	Y6 Children	Dining Hall	50p	Office to order a Troll
Nail Bar	Danielle Millar Lisa	Dining Hall		Danielle will provide resources
Biscuit Decorating Marshmallow Snowmen	Michelle Mrs Mahone - biscuits?	Reception Unit	50p	Need to check Need to check
Christmas Tree Decorations		Reception Unit	£1 Gift wrapped	There are wooden decorations and baubles to decorate in loft
Face painting	Maddie	Outside 6JM near Sa	50p a cheek	Face paints, brushes & aprons - Maddie to provide resources
Santa's Grotto - Carol S & Hele Santa himself				Need SILVER FOIL!!!
Santa's Elf - queue manager!		Library	£2.00 including photo on paper	Queue controller
Santa's Photographer	Rebecca Ma			Photographer
Selfie Photo Booth		3HF	Tbd	Need a photographer Queue one side of 3HF & exit other
Book Stall		Main Hall	£1	
Tombola	Bernie	Main Hall	3 for £1?	Milk bottle tops
Lucky Dip & Rudolph Dust & Hot Chocolate Spoon	Helen F	Main Hall	£1/50p	
Jar Stall				
Lego Jar - guess number of pieces				Right guess wins jar
Guess the weight of a cake		Main Hall		Need chart 200-500kg in 10s Ask Beckstone Pantry for cake donation
Cuddly Toy Stall		Main Hall		
	Y6 Y6			
Guess the name of the doll	Y6 Y6	Main Hall	50p	Need name list of 100 girls' names
Toy & Games Stalls	Jude Linzi MacDonald Y6	Main Hall		
Pick a Lolly	Y6	Main Hall	20p a go	Colour lolly ends
£1 Stall	Y6	Main Hall	Various	
Day Raffle _ Adult		Main Hall	20p/£1 a strip	
Day Raffle _ Child			10p/50p a strip	
Hook a Duck	Y6	Main Hall	50p	
Games Arcade	Clive	Computer room	50p for 20 mins	
Creche - for KS1 children with no parents		Nursery		
Door duty & Troubleshooter	David			

Notes: Need, Change for all stalls ; carrier bags; Signs for tables; Price signs; Pots for money (Nursery)